

Application Form for Expression of Interest

Commercial, Aquatic & Jetty Operators

Use this form to express your interest in trading as a commercial or aquatic operator at an approved location within the City of Mandurah, or to express interest in operating a business from a jetty. If you have any questions about this form, please contact property@mandurah.wa.gov.au

Applicant Details:	
Registered Entity Name	
Business/Trading Name	
Registered Street Address	
Postal Address (if different from above)	
Business Status	☐ Sole Trader ☐ Company ☐ Agent of Another Party ☐ Trust ☐ Partnership ☐ Other: _____
Are you a local business? (Do you have a permanent office within City of Mandurah?)	
ABN/ACN	
Contact Name	
Contact Position	
Contact Email Address	
Contact Phone Number	

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Compliance Details:

Note: Applicants must confirm whether they hold insurance policies in accordance with the requirements set out below. Applicants will be required to submit evidence of insurance with a Trading Permit Application.

Do you hold Public Liability Insurance for a minimum of \$20 million in respect of each claim? Please attach.

Do you hold Workers Compensation Insurance in accordance with the Workers Compensation and Injury Management Act 1981 (WA)? Please attach.

*For businesses accessing locations with motor vehicles: Do you hold Motor Vehicle Insurance with a third-party legal liability limit of \$30 million? Please attach.

Working With Children Check Status:
If there is any associated community engagement involving children and families, the applicant will be required to provide a "Working with Children" check. If you are uncertain about your obligations, please seek further advice from the Department of Communities.

- ☐ Key personnel hold valid WWCCs
- ☐ WWCCs can be obtained if required

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Commercial and/or Aquatic Operation:

Note: Please provide further information on your proposed business and business operations. Noting that all proposed business ideas are to be temporary in nature and will be required to be packed away and removed from site each day. Please also note that your trading may be suspended from certain trading locations during Events, like the Crabfest, sufficient notice will be given if this is likely to occur and the City reserves the right to engage vendors separately to be part of Events.

Proposal Summary

Please provide a summary of your proposed operation in 250 words or fewer.

[illegible]

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Operational Requirements

Please provide details of:

- Activity to be conducted, including management procedures relating to the activity.
- Equipment required and how it will be mobilised and demobilised.
- Proposed days and hours of operation.
- Duration of trading permit/jetty ser agreement requested
- Estimated number of participants.
- * For jetties and aquatic operators: Please also provide vessel size, weight and name.

[illegible]

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Maps of all available trading locations are provided at the end of this document. Please rank your top five preferred locations by entering 1–3, with 1 being your most preferred location and 3 your least preferred. For jetties – please also advise your preferred berth location.

Site location	Preference Number
Madora Bay Foreshore	
Wade Street Foreshore	
Henson Street Reserve	
Town Beach	
Keith Holmes Reserve	
Entrance Channel Foreshore	
Doddi's Beach	
Mary Street Lagoon	
Henry Sutton Grove Foreshore	
Waterside Foreshore	
Riverside Foreshore	
Osprey Waters Foreshore	
Novara Foreshore	
Olive Road Foreshore	
Falcon Bay	
Avalon Beach North	
Avalon Beach South	
Northport Foreshore	
Pyramids Beach	
Estuary Place Foreshore	
Estuary Road / Thisbe Drive Foreshore	
Dawesville Foreshore	
Melros Beach	
Eastern Foreshore North (MB-EF1) – Adjacent to Car Park	
Eastern Foreshore South (MB-EF2) – Land-Based Location	
Western Foreshore (MB-WF1) – Adjacent Pontoons	
Western Foreshore (MB-WF2) – South of Pontoons	
Western Foreshore (MB-WF3) – Bridge Car Park South	
Mandjar Bay – Jetty B - 1305	
Stingray Wharf Jetty - 1450	
Other – please provide details.	

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Site Plan and Site Management

Please attach a document including:

- A site plan or sketch indicating the location and extent of the area required at the preferred site.
- Means of access to and from the site for operators and customers.
- Details and location of proposed signage (Please see trading permit guidelines for guidance – signage subject to City approval).
- A brief list of risks presented to the built and natural environment and how these risks will be mitigated.
- Waste management plan.

Attachment Provided: ☐ Yes ☐ No

Socio-Economic Benefit

Briefly describe any local employment opportunities or other socio-economic benefits that would be created by the operation.

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Relevant Experience

Please provide details of previous experience conducting the proposed activity, including experience operating in public places, aquatic environments, jetties or similar locations.

- Years operating the proposed activity
- Previous locations operated from
- Relevant qualifications/accreditations
- Previous experience with the City of Mandurah

Proposed Services and Pricing

Please provide details of the services, activities and/or products you propose to offer, including indicative pricing or fees charged to customers. Please include examples of different service options, packages or activities where applicable.

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Qualifications Required by Law: Australian Maritime Safety Authority Certificate of Operation

All aquatic and jetty operators are required to hold a Certificate of Operation issued by the Australian Maritime Safety Authority.

Attachment Provided: ☐ Yes ☐ No

Certification

Please confirm your understanding and acceptance of the following:

- ☐ I am authorised to submit the application on behalf of the applicant.
- ☐ I understand, accept and have complied with the Expression of Interest conditions.
- ☐ I have undertaken the necessary due diligence, including site inspections, prior to submitting the response and understand and accept all patent site and operational risks relevant to my application.
- ☐ The application is complete, accurate and not misleading in any way.

Applicant Name

Position

Signature

Date

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Commercial and Aquatic Operators (Approved Locations)

- ① Madora Bay Foreshore
- ② Wade Street Foreshore
- ③ Henson Street Reserve
- ④ Town Beach
- ⑤ Kelth Holmes Reserve
- ⑥ Entrance Channel Foreshore
- ⑥E Eastern Foreshore (See Figure 1)
- ⑥W Western Foreshore (See Figure 1)
- ⑦ Doddi's Beach
- ⑧ Mary Street Lagoon
- ⑨ Henry Sutton Grove Foreshore
- ⑩ Waterside Foreshore
- ⑪ Riverside Foreshore
- ⑫ Osprey Waters Foreshore
- ⑬ Novara Foreshore
- ⑭ Olive Road Foreshore
- ⑮ Falcon Bay
- ⑯ Avalon Beach North
- ⑰ Avalon Beach South
- ⑱ Northport Foreshore
- ⑲ Pyramids Beach
- ⑳ Estuary Place Foreshore
- ㉑ Estuary Road / Th'sbe Drive Foreshore
- ㉒ Dawesville Foreshore
- ㉓ Melros Beach

--- City of Mandurah Boundary



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City Centre Waterfront Trading Locations

Commercial and Aquatic Operators - Approved Locations

-  Keith Holmes Reserve
-  Eastern Foreshore North (Adjacent to Car Park Station No 8)
-  Western Foreshore - Adjacent to Pontoons
-  Western Foreshore - South of Pontoons
-  Western Foreshore - Bridge Car Park South

Commercial (Land Based) Operators - Approved Locations

-  Entrance Channel Foreshore
-  Eastern Foreshore South

Exclusion Areas

-  Eastern Foreshore Central
-  MPAC Jetty / 'TODs & Cicerello's' Jetty

Exclusion Areas include existing exclusive lease and non-exclusive licenced areas; together with public jetties that are not appropriate for commercial use and activities

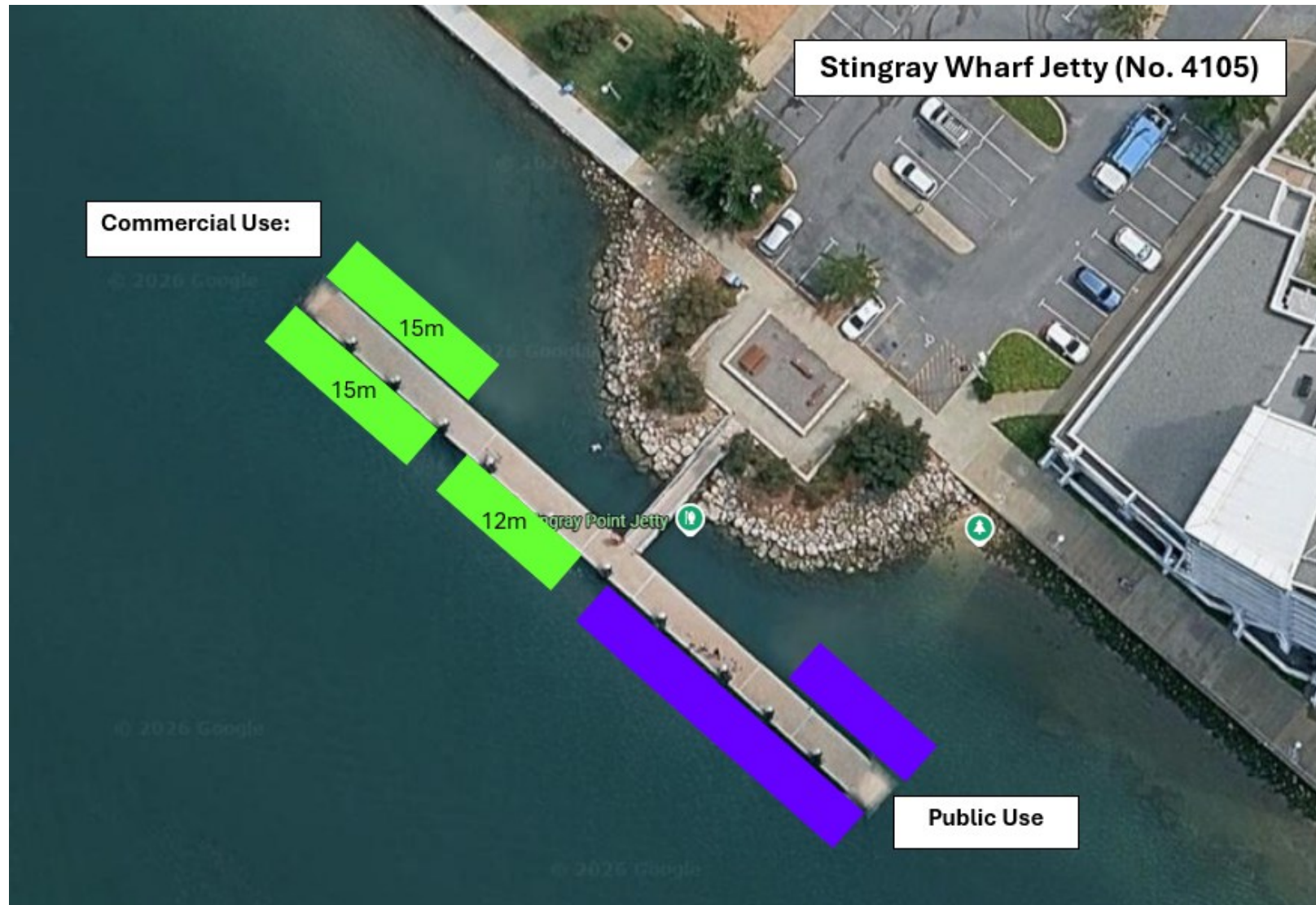
Jetties Subject to Separate EOI & Licencing

-  Stirling Wharf
-  Eastern Foreshore Jetties



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Supporting Documentation: Please attach here.